

HOW TO RUN A UNITED WAY CAMPAIGN AT WORK

THANK YOU for serving as the United Way Champion in your workplace and joining our fight for the health, education, and financial stability of every person in Logan County. As the "champion" of our cause, you'll be your organization's main liaison to United Way for the annual campaign in your workplace.

Your role is critical and far-reaching, with the potential to impact thousands of lives in our community.

Whether you volunteered on your own, or were "voluntold" by someone else, know how much we appreciate your gifts of time and talent! We've prepared this guide to help you maximize your time and effort. Trust us. These tips are proven to work. If you follow them, your workplace campaign will be successful, and you'll have fun!

UNITED WAY OF LOGAN COUNTY

653 S. Main St. Bellefontaine, OH 43311 (937) 592-2886 WWW.UWLOGAN.ORG

> CONTACTS: DAVE BEZUSKO dave@uwlogan.org

MELODY COUCHMAN melody@uwlogan.org





HOW YOU IMPLEMENT THESE STRATEGIES (OR NOT) MAKES A HUGE DIFFERENCE IN YOUR RESULTS



4

VOCAL SUPPORT AND PUBLIC ENDORSEMENT FROM UPPER MANAGEMENT

ASK YOUR CEO / MANAGEMENT TEAM TO SHARE IMPORTANCE OF UNITED WAY IN YOUR COMMUNICATIONS

69% DIFFERENCE!

- Logan County workplaces in which upper management publicly endorsed the UW campaign and
 encouraged giving had collective increases of <u>45% increase in giving</u> in recent years. But in
 Logan County workplaces where the CEO / upper management DID NOT publicly endorse the
 campaign in a high profile manner, there has been a <u>24% decrease in giving!</u>
- IS UW a priority for CEO/management?
- Is there an authorized corporate gift / match? •
- Are there authorized incentives for giving?
- Will they speak/endorse at employee kickoff?
- Have you met with them to discuss your plan?
- Send letter/E-mail to staff about importance of United Way and how it meets your company's philanthropic mission.



HOW WILL YOU "MAKE THE ASK?"

CONSIDER VERY CAREFULLY HOW YOU WILL DISTRIBUTE AND COLLECT PLEDGE FORMS, INCLUDING WHAT IS ON THEM.

- HOW and WHEN will you promote and launch your campaign? Please consider:
 - Will you use online pledge forms, paper pledge forms, or some of both? If you have employees that don't use computers, how can you distribute the link to the pledge form? Last year, workplaces that utilized a hybrid of paper and online pledging had a 28% increase in giving. Workplaces that went online only had a 13% decrease in giving. So maintaining a paper copy option continues to be important.
 - Again in 2022, we will be customizing the pledge form for every workplace. We'll work with you to maximize giving levels and incentives.
 - The need for multiple asks / touch points during your campaign window.



H2

EXTEND THE DANGLING CARROT

CONSIDER WHAT INCENTIVES / PERKS / FUN BENEFITS MIGHT BE OFFERED FOR DONORS WHO MAKE PLEDGES

- If only everyone were 100 percent altruistic. Still, Logan County workplaces that incentivized giving last year (even with low-cost / no-cost items) saw a <u>23% increase in giving</u>. Those that did not offer anything experienced a <u>19% decrease in giving</u>.
- Offering a chance of additional Paid Time Off is popular and if possible in your setting, would work well. But there are MANY creative ideas. See the page on incentives in this guide.

THANKS A MILLION! THE 2021 TOP 25

COMBINED CORPORATE & EMPLOYEE SUPPORT

United Way of Logan County



NEX	1.	NEX TRANSPORT	\$184,302	11.	BENJAMIN LOGAN SCHOOLS	\$21,173
HONDA	0	AMEDICAN HONDA MOTOD COMPANY	C100 04F	12.	INDIAN LAKE SCHOOLS	\$21,099
The Power of Dreams	2.	AMERICAN HONDA MOTOR COMPANY	\$133,040	13.	CITIZENS FEDERAL SAVINGS & LOAN	\$19,292
MARKER.	3.	MARKER, INC.	\$81,212	14.	TRANSPORTATION RESEARCH CENTER	\$17,125
**		,	. ,	15.	ROBINSON INVESTMENTS	\$16,000
Mary Rutan HOSPITAL	4.	MARY RUTAN HOSPITAL	\$45,440	16.	LIBERTY NATIONAL BANK	\$15,593
AGC	5.	AGC AUTOMOTIVE	\$41,525	17.	COMMUNITY HEALTH & WELLNESS PARTNERS	\$15,465
	•		. ,	18.	COVERLINK INSURANCE	\$15,000
PEPII Plastics, LLC	6.	PCPI PLASTICS	\$40,650	19.	BELLETECH CORPORATION	\$14,334
	7.	BELLEFONTAINE CITY SCHOOLS	\$30,527	20.	TDH LAW	\$12,069
AND THE PROPERTY OF	1.	DELETION FAIRE OF F SOURCES	700,021	21.	CITY OF BELLEFONTAINE	\$11, 197
LOGAN	8.	LOGAN COUNTY GOVERNMENT	\$30,124	22.	PEAK PROPANE	\$11,000
DVA	9.	RV WHOLESALERS	\$26,681	23.	RTC SERVICES	\$8,445
RV WHOLESALERS	J.	NA MUNICONTERO	\$20,001	24.	RIVERSIDE SCHOOLS	\$7,808
POWER BUILT MATERIAL HANDLING SOLUTIONS, LLC	10.	POWERBUILT	\$22,548	25.	AUNALYTICS	\$7,727

A.C. Agency **AAA Ohio** Agiliti Airstream Alan Galvez Insurance Allen County Board of DD AmazonSmile **American Solutions for Business** Ameriprise Financial **Angles Nursery Axis Corporation** Beasley Architecture & Design Belle Center United Presbyterian Belle Printing / Belle Bounce Bellefontaine Council UCT #508 **Bellefontaine Storage Belser Accounting** Bobbi's Bungalow **Bridges Community Action BUILD** Cargill CenterPoint Energy CenturyLink Choice Properties Real Estate Civista Bank Comer Insurance **Costin Family Practice**

Daido Metal USA

Dovetail Metal

Don's Downtown Diner

Easton Water Solutions

Eichholtz, Daring & Sanford **Emerson Climate Technologies** Euro America Fazoli's Fierro Strength & Conditioning Fion Wine Room **Fissel Floor Covering** Four Acre Clothing **General Dynamics General Motors** Go Wireless **Goble Dentistry** Good Vibes Reiki Graphic Packaging, Inc. Green Hills Community H & S Asphalt Sealing Co. High Point Car Wash Homegrown Yoga **Humble Construction Husky Energy** Iron City Sports Bar J. Stout Trucking JW Hurley Trucking Kandalyn & Tony Green Photography Katterhenry Investment Group Koenig Equipment Inc Kroger Lakeside Pro Bass Shop Lakeview Hardware Lee's Famous Recipe Chicken

Lima Memorial Health System

Edward Jones

Link Construction Logan Co. Chamber of Commerce Logan Co. Education Foundation Logan County Electric Cooperative Logan County History Center **Logan County Libraries** Love's **Lutheran Community Services** MacGillivary, Estes & Harvey Marie's Candies Marmon Valley Farms Mental Health Drug & Alcohol Board Michael Eller Diamonds Midwest Regional ESC Nationwide Neer & Farm Neer's Sand & Gravel **NK Parts Industries** North Side Animal Clinic Ohio Hi-Point Career Center Ohio Ready Mix Our House Pet Care P. Allan Properties Peak Performance People Savings & Loan **PNC Bank** Quest Federal Credit Union R.J.B. Sales & Service Renee James Jewelry **Richwood Bank RISE Bakehouse** Rise FM

Roundhouse Brewing Depot Royer Realty Rustic Boutique Schwans Scott Family McDonald's Shoffstall Funeral Home Sims Brothers Recycling Six Hundred Downtown Sloan Insurance **Small Nation** Smith Smith Montgomery & Chamberlain Spend a Day Marina Spherion Staley Powerwash State of Ohio Steve Austin's Auto Group **Superior Credit Union** The County Classifieds The Syndicate **Tractor Supply Union Banking Company** United Way of Logan County **UPS US Bank** Village of West Liberty V-Teck Communications Walmart **Washington Township Police** West Liberty Salem Schools Westfield Insurance World Class Plastics, Inc. Zimmerman Realty LTD

2021 TRAVELING TROPHY-LARGE BUSINESS DIVISION

MARKER.



2021 TRAVELING TROPHY-SMALL BUSINESS DIVISION

Plastics, LLC



TAKING IT TO THE NEXT LEVEL

SETTING AND ACHIEVING GOALS

IN ADDITION TO THE GOLD, SILVER, AND BRONZE, AWARDS, THE COVETED TRAVELING TROPHIES ARE PRESENTED TO THE WORKPLACES WITH THE HIGHEST GIVING PER CAPITA, LARGE (100 EMPLOYEES OR MORE) AND SMALL (FEWER THAN 100). A THIRD TRAVELING TROPHY IS AWARDED TO THE OVERALL TOP-GIVING WORKPLACE.

GOLD CAMPAIGN AWARDS

60% EMPLOYEE PARTICIPATION <u>or</u> \$200 Average Gift <u>or</u> 100% Corporate Gift

SILVER CAMPAIGN AWARDS

50% EMPLOYEE PARTICIPATION <u>or</u> \$150 Average Gift

BRONZE CAMPAIGN AWARDS

40% EMPLOYEE PARTICIPATION <u>or</u> \$100 average gift

** MINIMUM 20% EMPLOYEE PARTICIPATION NEEDED TO ACHIEVE A CAMPAIGN AWARD.

STATISTIC	BENCHMARK	LAST YEAR (Get data from UW)	THIS YEAR'S GOAL
Total Employees			
Set a Participation Goal (We NEVER recommend 100%. Not everyone can/will give.)	60% or higher		
Total GIVING Employees (Multiply your total employees by your participation goal.)			
Set an "Average Gift" Goal	\$200 or higher		
Total Employee Goal (Multiply your total GIVING employees by your average gift.)			
Corporate Giving (Discuss with your team how the company will participate.)	(IF a corporate gift is possible.)		
Other "Fun-Raisers"			
TOTAL WORKPLACE GOAL			



LIVE UNITED

So you've set your goals. Now to achieve them! Implement these strategies to increase your *participation rates* and *average giving levels*, and the dollars will follow.

HOW WILL YOU USE THE 3
"I'S" TO INCREASE GIVING?

- 1. INFORM
- 2. INSPIRE
- 3. INCENTIVIZE

IF DONOR PARTICIPATION IS BELOW 60%...

- Fully implement ALL of the Difference Makers on Page 2.
- **Set a goal of 100% ASK**. This is different than 100% participation. Collect a completed pledge form from EVERY employee, even if the pledge is \$0.
- Send daily reminders to turn in pledge forms, especially on the last day of your campaign. Hang posters. Borrow our UW banners and flags. Send internal e-mail and all-call messages. Share on social media.
- TEXT the message. Consider how many employees use their phones instead of computers / e-mail. Text the giving link to them so they can give on their phone.
- Contests and Incentives. Virtual contests, Bingo, or a
 United Way scavenger hunt can inform and inspire people
 to give. Set up tiered giving deadlines, encouraging people
 to fill out the form earlier.
- On the last day, review your list of past donors and crossreference it with those who've already given. Follow-up with those past donors and invite them to give again.
- Extend the giving opportunity to new hires throughout the year. Give pledge forms at orientation.

TOP 10 WORKPLACES - 2021 DONOR PARTICIPATION RATE

1.	Citizens Federal Savings & Loan	100%
	Lutheran Community Services	100%
	Steve Austin's Auto Group	100%
4.	NX Automotive	95%
5.	Liberty National Bank	94%
6.	Logan County Electric Cooperative	91%
7.	PCPI Plastics	90%
8.	Smith Smith Chamberlain & Montgomery	89%
9.	City of Bellefontaine	86%
10.	PowerBuilt	80%

IF YOUR AVERAGE GIFT IS BELOW \$200...

- Implement ALL of the Best Practices on Page 2.
- Customized Pledge Forms. We will work with you to determine suggested giving options specific to your workplace highlight giving incentives on the form itself.
- Stress giving via payroll deduction. People tend to give more when spreading their gift out week-to-week rather than making a one-time gift via cash or check.
- Include attractive incentives (see next page) to help motivate giving. They don't have to cost you a lot (or anything). Then use those incentives for tiered levels of giving. For example, \$5/pay, gets you one benefit or maybe you are entered into a raffle with five ticket. If you give \$10/ week, you get two benefits or get 10 raffle tickets.
- Leverage "fun-raisers." Ask for a completed pledge form, rather than a small cash donation. For example, instead of "selling" Jeans Day passes for \$5, ask that they pledge a certain amount via payroll deduction. Conduct your United Way campaign apart from other internal fundraisers.
- Promote membership in United Way's Peak Givers Society.
 Membership begins with a \$1,000 annual gift. It includes recognition and invitations to social networking events.

TOP 10 WORKPLACES - 2021 AVERAGE EMPLOYEE GIFT

101	10 WORKPLACES - 2021 AVERAGE EMPLOYEE	GIFI
1.	Aunalytics	\$858
2.	PCPI Plastics	\$739
3.	TDH Law	\$529
4.	PowerBuilt	\$493
	Smith Smith Montgomery & Chamberlain	\$493
6.	Marker, Inc.,	\$469
7.	Citizens Federal Savings & Loan	\$443
8.	Belletech	\$373
9.	Logan County Chamber of Commerce	\$317
10.	AGC Automotive	\$312



If only everyone were 100% altruistic. What inspires giving? Sometimes providing an extra incentive is one of the most sure-fire ways to increase participation rates and average gifts in your workplace. You don't have to go over the top on these either. There are many low-cost / no-cost ways to obtain items as incentives.



IF YOU CAN SWING IT, THE BEST INCENTIVE YOU CAN OFFER IS EXTRA PAID TIME OFF!

Vacation Days, "Sleep-in" passes, or leave work early passes all work well for this.

WHERE DO I GET THESE INCENTIVES?

Talk with your management team to procure corporate items. Ask your vendors. Contact United Way Champions at other businesses and trade YOUR "corporate swag" with them. Spend unused corporate Credit Card rewards. Or use a portion of your corporate gift to incentive employee giving.

NO-COST / LOW-COST INCENTIVES

- Prime parking spaces
- · Jeans day passes
- · Company SWAG and gear
- · Free meals in company cafeteria
- Pizza party / Free lunch
- · Boss does your job for half day
- · Use of company car

Log onto www.uwlogan.org/2021campaign for samples from other local workplaces.

INCENTIVE IDEAS

- Restaurant/Carryout gift certificates
- Cooking / baking prizes
- "Outdoor" activities / prizes
- Gaming packages (xBox/Playstation)
- Sports Tickets
- · Gifts for home / car

- · Streaming video subscriptions
- Home improvement / Gardening
- Trendy electronics / Big screen TV's
- Gift cards (Downtown Businesses / Marie's Candies / Grocery store "shopping spree")
- Admission to Local / Regional Attractions (Zoo, Cedar Point, Mad River Mtn.)
- Unique Experiences (Ax throwing, Escape Room, Wine Tastings)

HERE COMES THE CRITICAL PART. CUSTOMIZE THOSE PLEDGE FORMS!!!

To get the most out of incentives, consider how best to structure them for your campaign. Let us confer with you to discern what you want to accomplish, then decide how to set your incentives. We can share example pledge forms from other workplaces. Some strategies to think about to maximize incentives include:

By individual participation: Anyone who gives via payroll deduction is eligible for a prize / drawing.

IDEA: For each dollar someone gives/week, that's how many chances they have.

By timeframe: Anyone who contributes by X day is eligible for a prize/drawing.

IDEA: If you turn in your pledge form at the UW presentation meeting.

By increase: Anyone who increases their gift over the previous year by ___ % or to next giving level is eligible.

IDEA: Promote "Fair Share" giving, which would be equivalent to 1% of your annual salary.

By gift level: Anyone who gives \$XX dollars or more is entered into a special drawing.

IDEA: Set tiers of incentives. Those who give \$10/week are eligible for more than those who give \$1/week.

By company goal: If the company achieves its participation goal, all employees can wear jeans on Friday.

IDEA: Do NOT set goal for 100% participation.

TIP: To get more mileage out of your incentives, spread them out so more people win. For example, if you are raffling off a "United Way parking space" near the front door, get 12 winners (one for each month).



New to United Way campaigns? This page is for you. Since 1955, local businesses have been achieving their local philanthropic goals by giving back through United Way workplace campaigns. Why?

Because United Way works. United Way fights for the health, education, and financial stability of every person in Logan County.

Because giving to United Way is easy. Most people give via payroll deduction, pledging in the fall to have a certain amount taken out of each paycheck the following year. United Way's materials are easy to distribute and collect. After some planning and a brief 1-2 week solicitation period (your internal workplace campaign), you're done!

Because there's something for everyone. Donors can choose to designate their gift to United Way programs of their choice in Logan County or to United Ways in their home

communities. With more than 30 community partners, there's a cause that fits everyone's personal mission. **Because United Way is effective.** Money raised here stays here and 93 cents of every dollar given goes directly to someone who needs it. United Way meets all 20 Standards of Charitable Accountability established by the Better Business Bureau.

PROGRAMMING 93%

THE TYPICAL WORKPLACE CAMPAIGN...

- Runs actively for 1-2 weeks.
- Runs sometime between September 1 and Thanksgiving. (But you can run anytime. Pick the dates that best serve you.)
- Uses United Way information and pledge forms that we provide.
- Most donors give via payroll deduction, pledging to give \$___ per pay period during the following year (Jan. 1 to December 31).

YOUR ROLE AS WORKPLACE CHAMPION..

- Serve as main contact between United Way and your workplace.
- Lead the planning and coordination for a successful internal campaign.
- Recruit others to help with your internal effort.
- Collect and submit all pledge forms and monetary donations to United Way in a timely manner. Includes completion of the Workplace Giving Form completed at the end of your internal campaign.

OUR ROLE AS UW STAFF & VOLUNTEERS..

- TO HELP YOU IN ANY WAY
 POSSIBLE! Never hesitate to call
 with questions or to help with
 campaign strategies. PLEASE
 reach out for ALL of your
 campaign needs.
- DAVE BEZUSKO or MELODY COUCHMAN (937) 592-2886 dave@uwlogan.org melody@uwlogan.org

United Way of Logan County



2022 UNITED WAY INTERNAL PROGRAMS

WWW.UWLOGAN.ORG

United Way of Logan County



(937) 592-2886

United

\$25,000



ALWAYS UNITED ENDOWMENT FUND

Donor option to include United Way in your will or estate plan.



COMMUNITY CARE DAY - FRIDAY AUGUST 26

\$3,000

mvfree MYFREETAXES.COM

COMMUNITY CARE DAY

COMMUNITY IMPACT FUND

Corporate volunteer event matching employee groups with agencies \$150,000 Free online tax preparation with online chat support.

LIVE UNITED @ WORK FINANCIAL WELLNESS

Grant fund for emerging and emergency needs in 2022.

High school students learn about community needs and award grants.

1-on-1 resource coordination for employees in participating workplaces



DOLLY PARTON IMAGINATION LIBRARY

\$5,221

STUFF THE BUS \$500

Countywide school supply drive distributed each summer.



\$60,000

Case management with rent and utility assistance.



WOMEN UNITED

Philanthropic women's group conducting volunteer and social events.

LIVE UNITED

(O

taxes

STUDENT UNITED WAY

United Wav

of Logan County



022 United Way Funded Agencies



211 INFORMATION & REFERRAL HOTLINE 24/7/365 information & referral hotline for ANY human service need.

\$15,000

Summer meals for children at three after-school drop-in centers.

LOGAN COUNTY NEIGHBORHOOD OUTREACH CENTER



BELLEFONTAINE POLICE DEPARTMENT

\$5.000

BOY SCOUTS TECUMSEH COUNCIL

\$2,000 Traditional boy and cub scouts for character development and skills.

Outreach and education programs that reduce crime, drugs, etc.



LOGAN COUNTY SHERIFF'S OFFICE

LOGAN COUNTY PROSECUTOR'S OFFICE

\$27,600

\$35,000

\$1.500

\$4,500

Victim Witness Program helps victims of crime navigate judicial process.



BRIDGES COMMUNITY ACTION PARTNERSHIP

Mental health counseling for jail inmates; Outreach and Education



LUTHERAN COMMUNITY SERVICES



Getting Ahead Financial Education workshop for families in poverty.

"Our Daily Bread" soup kitchen; Christmas adopt-a-family

\$15,000



Urbana-based homeless shelter used as overflow when our shelter is full.

\$25,000

Medication Assistance Program



\$25.000

RFCOVFRY 70NF

Peer Support Center for those in recovery of mental health and addiction

\$30,000



GIFTS WITH GRACE

\$2.350

MARY RUTAN HOSPITAL



1-on-1 mentoring for women battling addiction, incarceration, and poverty

Financial assistance to cancer patients for medicine, transportation, etc.

GREATER RIVERSIDE AREA COMMUNITY ENCOURAGERS

RTC SERVICES

Free rides for senior citizens on Logan County's public transportation.

Pirate Power Pack program feeding Riverside students on weekends. **GREEN HILLS COMMUNITY**

\$6.000

SECOND HARVEST FOOD BANK

\$50,000

\$43.200

\$40,000

Weekly Mobile Food Pantry truck distributions throughout Logan County.

\$57.000

SUMMER AUTISM ACADEMY \$5.000

In-home hospice care for terminally ill; adult daycare for senior citizens.

HABITAT FOR HUMANITY LOGAN COUNTY

\$8.000

Scholarships for 7-week classes for students on autism spectrum. TCN BEHAVIORAL HEALTH

Builds homes in partnership with low-income families.

Domestic Violence Shelter and support; mental health screening for teens

LIFECARE LIFECARE ALLIANCE

\$38,000

UNION STATION 7-week Community Summer Program for kids, impacting social behavior.

LOGAN COUNTY CANCER SOCIETY

\$30,000

\$23,000

WARM CLOTHES FOR KIDS \$35,000

LOGAN COUNTY FAMILY & CHILDREN FIRST COUNCIL

Bellefontaine-based short-term homeless shelter

Meals-on-Wheels to shut-ins; senior pet care.

Outfits students in grades K-8 with new winter clothes each October.

Scholarships for child care and for programming at Hilliker YMCA

Case management for the community's most vulnerable families.

OTHER UNITED WAYS

YMCA OF CENTRAL OHIO

\$34,735

S15.000

LOGAN COUNTY HOMELESS SHELTER

\$35,000

Donor designations to United Ways in neighboring counties

United Way's internal operating budget for 2022 has been set at \$161,531, with an overhead percentage of 9 percent. An additional \$41,360 has been budgeted for pledge loss.









2022 CORPORATE PLEDGE FORM

United Way of Logan County



UNITED WAY OF LOGAN COUNTY, 653 S. MAIN STREET, SUITE 109, BELLEFONTAINE, OHIO, 43311

WWW.UWLOGAN.ORG

(937) 592-2886.

YES! WE WILL MAKE A CORPORATE GIFT IN SUPPORT OF THE 2022 UNITED WAY CAMPAIGN!

CONTACT INFORMATION	
Company:	Authorized by:
Address:	
E-mail:	Phone:
Signature:	Date:/
CORPORATE GIVING OPTIONS NO GIFT IS TOO LARGE OR TOO SM	IALL. PLEDGE MAY BE PAID IN EITHER 2022 <u>or</u> 2023.
Please consider extending the giving opportunity enclosed Workplace Campaign Planning Form.	to all of your employees this year via payroll deduction. See the
YES! I am interested in extending the giving conducting a United Way workplace campa	g opportunity to our associates. Please send me information about ign.
MATCHING GIFT OPTIONS —— WE WILL PROVIDE A 100% MATCH DURING OUR 2022-23 UNITED WA	
WE WILL PROVIDE A% MAT DURING OUR 2022-23 UNITED WA	
STRAIGHT GIFT OPTIONS ALEXIS DE TOCQUEVILLE SOCIETY: ELLEN B. BLAIR SOCIETY: \$5,000 GOLD: \$2,500 OTHER AM	SILVER: \$1,750 BRONZE: \$1,000 COMMUNITY PARTNER: \$500 OUNT: \$
PAYMENT OPTIONS	
Payment is Enclosed. Please send check a	and form to: United Way of Logan County 653 S. Main St. Suite 109, Bellefontaine, OH 43311
Pay via Credit Card. Visit <u>www.uwlogan.or</u> g	g and click the DONATE button.
Please invoice our company. (Select a pay	ment timeline below.)
Invoice upon receipt for entire pledo Invoice quarterly throughout 2023.	ge, to be paid by 12/31/22.

United Way of Logan County

653 S. Main St. Suite 109 Bellefontaine, OH 43311 PHONE: (937) 592-2886 WEB: **www.uwlogan.org**

United Way of Logan County



ORKPLACE CAMPAIGN REPORTING FORM

United Way of Logan County



form and any unused campaign materials to the United Way office or call us for pickup. Thank you so much for helping completion of the campaign, attach copies of all completed pledge forms and all gifts of cash and checks. Return this to coordinate this project. Know that your efforts are going a long way toward improving lives here in Logan County! Please fill out this form completely. It is important for audit purposes and for the efficiency of the campaign. Upon

653 S. Main St. Bellefontaine, OH 43311 (937) 592-2886

www.uwlogan.org

Business Name:						Number of Employees:	S:	
Address:						Donors:		
City & Zip:						Telephone:		
Campaign Coordinator:						E-Mail:		
** PLEASE MAKE SURE THAT A COPY OF ALL PLEDGE FORMS IS ALSO SUBMITTED TO YOUR PAYROLL DEPARTMENT SO THEY CAN PROCESS THE DEDUCTIONS.	HAT A COPY OF AI PARTMENT SO TH	LL PLED IEY CAN	GE FORMS PROCESS	IS ALSO SUBMI THE DEDUCTIO	TTED NS.	Date:		
Donation Method	Number of Pledges		Total Amount Pledged	nt Pledged	Total A	Total Amount Enclosed	Balance to be Paid	
Payroll Deductions (Paper)								
Payroll Deductions (Online)								
One-Time Cash donations								
One-Time Check donations								
Credit Card donations								
Campaign Fundraisers								
Corporate Gift								
Grand Total								
PAYROLL DEDUCTION START DATE FOR THESE PLEDGES:	IT DATE FOR THESE	PLEDGE	S:					
HOW WILL YOU PAYOUT YOUR BALANCE?: We automatically pay UW bi-weekly We automatically pay UW monthly We automatically pay UW quarterly UW should bill us quarterly	JUR BALANCE?: JW bi-weekly JW monthly JW quarterly erly	Does you to enroll United V	Does your company allow new h to enroll in payroll deduction for United Way year-round?	Does your company allow new hires to enroll in payroll deduction for United Way year-round?	Authori 2nd Sig	Authorized Signature:		
Other								